

North Bucks Netball Association

Committee Meeting

Monday 12th September 2014

Present:

NBNA Chair - Sachel Grant (SG)
NBNA Secretary - Emma Price (EP)
NBNA Publicity Officer - Wendy Price Bradley (WPB)
NBNA Treasurer - Claire Hawkes (CH)
NBNA Coaching Secretary – Sarah Simmonds (SS)
NBNA Talent Co – Ordinator- Nicola Partridge (NP)
NBNA Umpiring Secretary – Carolyn Davies- (CD)

Apologies received from Colin Hill – NBNA Vice Chair.

Meeting Minutes Taken by Emma Price

	Meeting Started 7.15pm
1.	Apologise were received for CLH as he was unable to attend the meeting.
2.	<p>SG started by welcoming the committee to the first meeting of the year.</p> <p>SG proceeded to welcome a new member to the NBNA Sarah Simmonds – SS will be up taking the position of coaching secretary due to SG moving into the position of chairman.</p> <p>SS gave an introduction of what attributes she can bring to the NBNA and where they can be utilised to develop the NBNA in the 4 year plan.</p> <p>SG also confirmed that NP's title will now change to Performance Co-Ordinator to fit in line with the England Netball pathway.</p>
3.	<p>Where we are:</p> <p>SG reiterated that it is important that should a committee member require assistance or are struggling to for fill what goals have been set then they are to ask for help so any issues can be resolved quickly and effectively.</p> <p>SG updated the committee with what has currently taken place within the role of chairman since taking over in June 2014 ready for the forthcoming year for NBNA:</p> <ul style="list-style-type: none">- Getting head around chairman role and what are the expectations.- Going through any chairman emails which have been received.- Tidy Folders within the chairman email box.- Letting everyone know changes to committee and expectations- Raising NBNA Profile- Looking at how as a committee we communicate- Utilising skills on committee and looking at both Aylesbury and MK Leagues to see how we can show NBNA id useful to develop rather than just a governing body.- Looking at ways to build relationships between County's.

NP – Performance update since last meeting:

- A play day in July was held to screen players to go into squads
- NP has been to watch other girls from NB play and has seen that some players have the right talent to be in the academies or satellite.
- The play day was not the best of weather but it has secured 20 players for the satellite academies. (6 Previous players from last year and 14 new players)
- A total of 19 players for the county academy at the beginning of the holidays – 6 have dropped out.
- Only 1 player joining from an Aylesbury team.
- Aylesbury teams and schools have started to nominate players to be screened but in previous years this has not really happened.
- Identified that some clubs do not have a strong enough coaching team to develop the players to their full potential. – Some of the stronger teams producing players are the ones that have been established for a long time.
- Teams and clubs have coaches that have two different mind sets – either a performance coach or a club coach there is not many coaches across the county that have both elements together.
- Not a lot of players are coming through the youth leagues.
- An application in for the Aylesbury & MK to have central satellite / academy – Aylesbury was refused.
- There appears to be a bit of a gap in Aylesbury which has shown that there needs to be a development across the board.
- There needs to be at least 2 more teams moving into the regional level this seasons or England Netball may withdraw funding.

What can be done:

- *NP / SS to look into the ways to develop club coaches on spotting talent and developing players as due to the new pathway some coaches cannot get their heads around squad development rather than individual development*
- *Invite coaches to sessions so they know what is expected and build stronger personnel throughout teams and clubs.*
- *There is a need to talented individuals to play up to develop.*
- *Need to establish stronger links with schools across the county.*
- *Need to put on sessions to update coaches to get a better understanding of how academies work.*
- *It is see that most girls for the academies are coming from*

*MK Netters
Quinton*

- *Individuals to play at different levels.*
- *Due to the academy moving to Wing there was some views that this was a little to fare to travel and no players were coming from Aylesbury mostly from MK.*
- *NP to speak to Olivia Murphy regarding this.*
- *Players should be exposed to different people.*
- *NP to run a taster session for anyone who didn't make the play day to see if there is any more interest.*
- *Invite players / parents along to the sessions and train so the parents can see what is involved.*
- *Invite teams (On a rota system) to screen for any potential talent or players that can be developed.*

CH – Treasurer update from last meeting:

- Spoken to England Netball to get all the right information.
- Everyone has received an email about accounts.
- *CH currently in the new process of arranging new email accounts within the committee for anyone that hasn't got one set up.*
- *A new process has been put in place that where the bank statement will be scanned and sent through to the committee on a regular basis.*
- There will also be a spread sheet which will contain budget tabs for each section so everyone can see exactly where we are with income and outgoings.
- CH to speak to NP/CD reference cheques and monies to be paid in.

CD – Umpiring Secretary gave an update from the last meeting:

- C Award course been run and it was completely full with the majority of attendees from Aylesbury.
- Successfully run courses for Wingrave netball club with 16 youth awards been completed.
The lowest achieving umpire if successful will ensure the other umpires will also be awarded the youth qualification.
- Any clubs can email Carolyn directly should they like a youth award course run for their club.
- The Youth award session takes a minimum of 4 X 1 hour sessions which is run over 4 Saturday mornings.
- The youth award not only gives the umpires a good understanding of umpiring but also a player a good understanding of the rules.
- *CD to look at offering this out to the county as a whole so NBNA can give assistance to clubs.*
- 9 NB Umpires are on the AUL - With umpires being allocated games and there has been a huge increase.

- C awards - 3 Ladies are taking bleep test with the practical no later than October.
- Next courses being run :C award o 25th October 2014 with a beginners course in November.

Coaching update from last meeting:

SG gave SS a list of priorities for coaching as SS is new to the position.

- Contact our coaches and gather information
- Set up a coaching database.
- Find ways to support coaches that are already there and have the qualifications
- Helping coaches that need to work on their conversions
- Push Level 3 coaches as there are no level 3 coaches in NB with only 3 working towards qualification. (there is a lot of work involved)
- Look at possibly setting up a support group for coaches with mentoring and support.
- Alot of clubs seem to be coaching without the qualifications look at ways to develop these coaches further.
- Improve quality of coaching in schools – possibility of running after school clubs.
- Possibility of looking to link coaching in with umpiring.
- Run a county day to raise profile of NBNA and offer support for coaches and umpires or to get an insight of what is involved. – invite coaches, umpires and players to attend.
- Look at flexibility to attend sessions.

4. Communication & Correspondence

SG confirmed that as a committee we need to look at the best ways to communicate.

The following actions as a committee were agreed:

- Emails to be responded to within 1 week.
- Set up an auto response that they will receive a response within 7 days so we can meet their expectations.
- If you are unable to answer your emails then an out of office is to be applied to the inbox so anyone emailing in will know when they will expect a response.
- CH to check domain names on Chairman and Secretary emails to ensure these are correct.
- Committee to meet at least every quarter to deliver an update – Next meeting Nov 2014.

All committee members to be mindful that any responses should be professional and remember that everyone on the committee is representing NBNA.

5. Website and Social Media

WPB confirmed that using the current website author is proving to be difficult and not getting the results which are required by NBNA.

It was agreed that the current website should be closed down with the view that a brand new website will be put in place to fit more in with the profile that NBNA wishes to develop.

- CH to send SG the new website developer to arrange a meeting to discuss what is required.
- Website to be used to publicise good things / achievements that happen over the county which also include any Umpiring courses, Coaching courses and any information about academies.
- Some good successful stories on the website and social media.
- Look at possibility of releasing details directly to clubs to receive full benefits from subs paid to NBNA.
- Look at developing and linking website with facebook, twitter – sending group emails
- Sending group emails to clubs/ contacts.
- *Look at producing a news letter or best working practice to communicate dates for diaries / Play off dates etc.*
- *Look at having individual pages / Tabs for each section of the county including : academies page / academy calendar, Umpiring page, Coaches page / section for committee and meeting minutes to be to website.*
- *CH to speak to old website programmer to see if NBNA can keep domain name or if that is not is not available look at new domain name.*
- *Possible new names for website domain: Netball North Bucks?*
- *WPB to give SG/ SS password to twitter account – give admin rights.*
- *WPB to add picture / NBNA logo onto the twitter page.*
- *WPB/ SG to have control and admin control to new website.*
- *WPB / SG Look at having new website up and running by beginning of November dependent on work being completed by new website programmer.*
- *ALL to start raising profile of NBNA.*
- *ALL to think about what they would like to add to their section of the website*
- *ALL to email WPB with ideas.*

<p>6.</p>	<p>Focus for next NBNA meeting</p> <p>SG confirmed that the next meeting NBNA committee will be focusing on the county plan as we are already into year 1.</p> <p>Focus on the following areas:</p> <ul style="list-style-type: none"> - Making sure targets are achievable - What has already been achieved? - What needs to be worked on? - Look at a R.A.G system to determine what stages we are at (Red- Urgent, Amber-on going / working towards, Green – completed) - <i>ALL to look at own areas and update on progress.</i>
<p>7.</p>	<p>Budgets / Finances</p> <p>CH – No areas have gone over budget , with bank balance matching what is in the bank.</p> <p>The bank balance doesn't include this years affiliations</p> <p>There is a running balance / actual balance.</p> <ul style="list-style-type: none"> - <i>ALL – to let CH know of any committed monies.</i> - <i>ALL to let CH / SG know of what monies / Budget you would like to help achieve goals for next year - only money that is going to be spent .(for example mentoring coaches / Extra Umpiring courses)</i> - <i>SG / CH to look to see if monies / budgets given are realistic and ok to commit</i> - <i>SG/CH to let committee know of go head. / Outcome.</i> - <i>CH to email SG with two figures: In comings and out goings.</i> - <i>All to look at ways to spend the money to benefit the county like: Possible scholarship for academy, Development day in Aylesbury for players, coaches & umpires.</i> <p>CH asked if there were any assets which belong to NBNA so this can also be put onto the infantry?</p> <p>It was agreed that only Items over :£50.00 should be included. It was confirmed that the only item was an over head projector which is used for umpiring courses.</p>

8.	Making Meetings.
	<p>SG – going forward the NBNA committee meetings will only last a few hours.</p> <p>Attendee’s will be invited to attend including: League Chairs, NDO’s , Clubs.</p> <p>No one can attend a committee meeting unless they have notified the NBNA committee that they will be attending.</p> <p>Attendee’s will be given a time to join the meeting to discuss any areas they wish to bring up.</p> <p>The meeting will continue to take place at the Caldicott Arms, Milton Keynes.</p>
9.	Dates for Diaries
	<p>Next meeting date is 21st November 2014 – Caldicott Arms, Milton Keynes.</p> <p>County Planning Day -22nd November 2014 - Farnborough – Hampshire (SG & SS attending)</p> <p>Future NBNA committee meetings: Friday 23rd January 2014 (7PM)</p> <p>NBNA AGM - Monday 6th July 2014 – Dependent on Venue booking</p>
10.	<u>AOB</u>
	<p>South Region will be running a Getting Physical workshop on 8th November 2014 at Oak Grove Leisure Centre. – Any Coaches can participate – Tutor to be confirmed.</p> <p>Anna Young – South Regional Manager is now on maternity leave therefore Katerina Valk will be a new South Regional manager covering during this time.</p>

Meeting Finished 10.15