

# North Bucks Netball Association

## Constitution of the North Bucks Netball Association

### **1. Title**

- 1.1. The name of the Association shall be "The North Bucks Netball Association" (hereinafter referred to as "the Association"). The initials NBNA shall be used when appropriate.
- 1.2. All references to North Bucks in the Constitution shall be to the area of North Bucks recognised as such by the England Netball Association.

### **2. Objectives**

- 2.1. The objectives of the Association shall be:
  - 2.1.1. To organise such tournaments as the committee of the Association shall decide upon.
  - 2.1.2. Generally to further the game and development of netball in North Bucks.

### **3. Membership**

- 3.1. The members of the Association shall be:
  - 3.1.1. Those listed as voting members below
  - 3.1.2. Life members of the Association
  - 3.1.3. Any other person as determined by the Association Committee
- 3.2. The voting members of the Association shall be:
  - 3.2.1. Each Club affiliated to the Association and located in the County, which must appoint two representatives
  - 3.2.2. Schools located in North Bucks and paying the higher rate school's membership fee, which may appoint one representative
  - 3.2.3. Each affiliated League located in North Bucks, which may appoint two representatives
  - 3.2.4. Any individual paying an Association affiliation
  - 3.2.5. Elected members of the Association Committee
- 3.3. No-one may represent more than one member.

### **4. Association Committee**

- 4.1. A committee comprising the following officers who shall be elected annually at the Annual General Meeting shall manage the Association:

Chairperson	Umpiring Secretary
Vice Chairperson	Talent Co-ordinator
Secretary	Coaching Secretary
Treasurer	Publicity Officer
- 4.2. Each committee member shall have full voting rights
- 4.3. The Committee will seek the views from representatives of Leagues within the county as nominated by each League.
- 4.4. The Bucks Netball Development Officer shall be a non-elected, non-voting member.
- 4.5. The committee will also have the option to co-opt up to two other supporting officers with specific skills to assist in developing netball in North Bucks. Such members will not have voting rights.
- 4.6. In the event of an equality of votes, the Chairman shall have the casting vote.
- 4.7. A quorum will consist of at least 50% of voting committee members.
- 4.8. The committee shall have the power to fill any vacancy that may occur.
- 4.9. The retiring members of the Committee shall be eligible for re-election.

- 4.10. The Secretary shall give each member club of the Association at least fourteen days prior notice of a meeting of the Committee and send agenda to all Committee members. Each member club may arrange for one of its members to attend such meeting. The Secretary shall send a copy of the minutes of each Committee meeting to the secretary of each member club and Committee member within 14 days of the meeting.
- 4.11. All leagues must provide the Association Secretary and Chairman with dates, venues and times of their meetings at least 14 days in advance and their minutes thereafter within 14 days.
- 4.12. All members of the committee and representatives of member clubs attending Committee meetings shall be paid up members of member clubs of the Association otherwise they shall be disqualified from holding office and attending Committee meetings.

## **5. General Meetings**

- 5.1. Decisions made at the North Bucks Annual General Meeting (AGM) are final and cannot be overruled by individual leagues.
- 5.2. A General Meeting of the Association shall be held every year not later than the 31st day of July. Notification of the AGM shall be distributed 42 days prior to the AGM.
- 5.3. The details of such meeting shall be circulated, ordinarily by the secretary, to members not less than 21 days prior to the meeting.
- 5.4. The business of the AGM shall be as follows:
- 5.4.1. To receive and, if approved, adopt a statement of the Association's accounts the end of the preceding year.
  - 5.4.2. To appoint the officers and other members of the Committee.
  - 5.4.3. To deal with any special matter (to be submitted to the secretary no later than 28 days before the AGM).
  - 5.4.4. To consider and, if approved, to sanction any proposed constitution amendments submitted in writing, to the secretary not less than 28 days before the date of the AGM.
  - 5.4.5. To approve the County portion of the affiliation fee
- 5.5. Notice convening the General Meeting shall be sent to the members not later than 21 days before the meeting and shall specify the matters to be dealt with.
- 5.6. At least one member of each club must attend the AGM. Failure to send representation to the AGM will result in disciplinary action being taken against that member.
- 5.7. An Extra-ordinary General Meeting may be convened at any time by the Committee and shall be convened within sixty days from the receipt of a requisition in writing signed by not less than seven member clubs specifying the object of the meeting for any of the following purposes:
- 5.7.1. To consider and, if approved, sanction any duly made alterations to this constitution.
  - 5.7.2. To deal with any special matter which the Committee may desire to place before the members including the expulsion of a member.
  - 5.7.3. To receive the resignation of the Committee or to remove any member or members thereof from office and to fill any vacancy or vacancies caused thereby.
  - 5.7.4. To deal with any special matter which the members requiring the meeting may desire to place before the Association.
- 5.8. Notice convening an Extra-ordinary General Meeting shall be sent to the members not less than fourteen days before the meeting and shall specify the matter to be dealt with.
- 5.9. A quorum shall consist of twelve member of the Association. Each member club attending an Extra-ordinary General Meeting shall have one vote.

## **6. Management of Property**

- 6.1. Unless otherwise decided by the committee, the Bankers of the Association shall be decided upon by the committee.
- 6.2. Joint signatures, one of whom will be the treasurer and the other a committee member are required in respect of all business transacted on the Bank account.
- 6.3. The financial year shall end on 31st May each year.

## **7. Dissolution**

- 7.1. If at any General Meeting of the Association, a resolution be passed calling for the dissolution of the Association, the Secretary shall immediately convene an Extra-ordinary General Meeting of the Association to be held not less than one month thereafter to discuss and vote on the resolution.
- 7.2. If, at that Extra-ordinary General Meeting, the resolution is carried by at least two-thirds of the Full members present at the meeting, the General Committee shall thereupon, or at such a date as shall have been specified in the resolution, proceed to realise the assets of the Association and discharge all debts and liabilities of the Association.
- 7.3. After discharging all debts and liabilities of the Association, the remaining assets shall not be paid or distributed among the full members of the Association, but shall be given or transferred to some other voluntary organisation having objectives similar to those of the Association.